



**Community Corrections Partnership (CCP)**  
**Community Advisory Board (CAB)**  
**General Meeting**

**\*\*\*RECORD OF ACTIONS\*\*\***

Thursday, September 9, 2021  
10:00 a.m. to 12:00 p.m.

Join Zoom Meeting:  
<https://zoom.us/j/94582709821?pwd=ZEk3bjNkYTdYc0lyeDBObiRLU0ZhQT09>

Meeting ID: 945 8270 9821  
Passcode: 473956

Join by Phone:  
Dial: (669) 900-6833  
Enter the Above Meeting ID and Passcode

**Agenda**

**Members Present:** Michael Pitts, Nakenya Allen, Crawford Carpenter, Lila Blanchard, Dr. Michelle Hernandez, Jon'Ta Davenport, Dr. Terrence M. Cole, Chala Bonner, DeVonn Powers, Azi Carter, Nicole Green, Mark Thomas, Dale Harrington

**Staff Present:** Patrice Guillory, Nicole Popczuk, Monique Tate

**Others Present:** Jill Ray, Alicia Nuchols, Jody Sicheneder, Tiffany Anaya, Cynthia Zabala, Rhody McCoy, Darryl Coachman, Antoine Watt, Janna Evans, Ellen McDonnell, Aaron Williams, Charles Brown III, Adey Teshager, Alexis Parsons, Dolores Lyles, Lanett Williams, Susan Woodhouse

1. Welcome, Introductions & Announcements
  - Convened – 10:00 a.m.
  - No announcements.
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
  - No Public Comment was received.
3. Approval of the Minutes from the August 12, 2021 CAB General Meeting (**Attachment 1; See Pg. 4-8**) [VOTE]
  - No Public Comment was received.
  - Discussion: See below. See video here for more details: <https://youtu.be/WKIpfv6BZHY>
    - i. Jill Ray: TBD

- Motion: Jon'Ta Davenport
  - Second: Dr. Hernandez
  - Passed unanimously
4. Discuss Transition to In-Person Meetings after Executive Order Expires 9/30/21
- No Public Comment was received.
  - Discussion: See below. See video here for more details: <https://youtu.be/WKIpvf6BZHY>:
  - Patrice Guillory: TBD
5. Review CBO Budget Recommendations for FY 2022/23 (Attachment 2; See Pg. 9-21)
- Public Comment was received.
  - Discussion: See below. See video here for more details: <https://youtu.be/WKIpvf6BZHY>:
  - Patrice Guillory: Provided overview of request;
    - i. BALA: See below:
      - 1. Jill Ray: Are they wanting to expand beyond the reentry AB 109 population?
    - ii. Centerforce: See below:
      - 1. Michael Pitts: Is this request status quo?
        - a. Dolores Lyles: Requesting that we stay within the same scope of services; They are offering their services virtually; Some of the locations that they're at, the staff can meet participant by appointment;
        - b. Cynthia Zabala: Moving towards more face-to-face services, but still plan to offer some services virtually;
        - c. Terrence Cole: Are you seeing small increments of changes to your program with you being online?
          - i. Cynthia Zabala: She's seeing small increments of change; Believes that trust is built with participant when services are offered in-person;
        - d. Dolores Lyles: Recommends that CAB review testimonial;
        - e. Jill Ray: Why is this a (1) year ask instead of (3) year ask?
          - i. Patrice Guillory: This request is to CCP is for FY 2022-23;
          - ii. Jill Ray: This ask converts to virtual and in-person services?; Per Centerforce, yes;
        - f. Jon'Ta Davenport: Is this an increase?
          - i. Dolores Lyles: Centerforce received approval to rollover funds for FY 2021-22;

6. Discuss CAB Current Membership Appointment Changes (Michael Pitts)

- No Public Comment was received.
- Discussion: See below. See video here for more details: <https://youtu.be/WKIpv6BZHY>:
- Michael Pitts: Announced NEW Alternates, Mark Thomas & Dale Harrington; Announced Subcommittee restructuring changes;
  - i. Changes: See below:
    - 1. Michael Pitts: To be moved from OCEC to Policy & Budget;
    - 2. Mark Thomas: Appointed to OCEC;
    - 3. Dale Harrington: Appointed to Programs & Services;
    - 4. DeVonn Powers & Chala Bonner: Removed from Policy & Budget;
    - 5. Jeri Cohen: Resignation was submitted;
- Patrice Guillory: Encouraged Members to join other Subcommittee if there's interest, and will be able to change their Subcommittees appointments at the next CAB Retreat;

7. Discuss formation of Ad Hoc Working Group – Operating Guidelines (Patrice Guillory) [VOTE]

- Public Comment was received.
- Discussion: See below. See video here for more details: <https://youtu.be/WKIpv6BZHY>
  - i. Patrice Guillory: Provided context of this request; Preferably a volunteer from each Subcommittee;
  - ii. Terrence Cole: Has this been done in the past?
    - 1. Patrice Guillory: Yes, an Ad Hoc Working Group has been the model for changing our Operating Guidelines;
    - 2. Jill Ray: Triennial Review handles these requests for most Advisory Bodies;
- Motion: Michael Pitts proposes we form an Ad Hoc Working Group; Appointing Michael Pitts, Terrence Cole, Crawford Carpenter and Nicole Green; Meeting date to be scheduled offline;
- Second: Jon'Ta Davenport
- Motion carries

8. Approve the 2021 CAB Ambassadors Talking Points (Attachment 3; See Pg. 22-27) [VOTE]

- Public Comment was received.
- Discussion: See below. See video here for more details: <https://youtu.be/WKIpv6BZHY>
  - i. Michael Pitts: The goal to accept these Talking Points as is or with amendments;
    - 1. Talking Points (Trailer): See below:
      - a. Restorative Justice: CAB supporting the principle or is there a specific ask?

- i. Lila Blanchard: Is good with the language here, but welcome expansion in the Policy Brief;
    - ii. Michael Pitts: Do we have specific recommendation on expansion? Per Lila, no;
  - b. Racial Equity: See below:
    - i. Jill Ray: Can CAB add "as well as equitable access to those programs"?; NEW bullet point to include "Services that include a racial equity lens";
  - c. ORJ: See below:
    - i. Patrice Guillory: There was a request to expand ORJ to increase county's data needs; ORJ plans to present at the 11/5 CCP on ORJ's Data Plan; Not a budget recommendation at this time, but welcome support from CAB; Not sure if it should land in your Talking Points;
  - d. Employment: See below:
    - i. Patrice Guillory: CAB could separate the employment ask from the mental health ask;
  - e. Mental Health: See below:
    - i. Jill Ray: Can CAB add "culturally competent or culturally relevant"?;
    - ii. Patrice Guillory: We could include cultural relevancy; trauma informed;
    - iii. Terrence Cole: Overall health disparities (i.e., Behavioral Health, Mental Health, Diabetes, High Blood Pressure) and social disparities that impacts this community; Dual-diagnosis;
- Motion: Michael Pitts made a motion to accept Talking Points w/ few amendments (i.e., Racial Equity/Competency, Expand Co-Existing Mental Health/Disabilities, Support ORJ Data Strategy); Next steps would include the following:
  - i. Approved Talking Points w/ Cheat Sheet
  - ii. Email Template
  - iii. Schedule Meetings w/ Department Heads in September/October
  - iv. November Report Outs
- Second: Terrence Cole
- Motion carries

9. Receive Reports from CAB Subcommittees & External Meetings:


- Report from the BOS Meeting
  - i. Discussion: To be continued;


- Report from the PPC Meeting
  - i. Discussion: To be continued;
- Report from the CCP Meeting
  - i. Discussion: To be continued;
- Report from the Outreach & Community Engagement Subcommittee Report (Crawford Carpenter) (Attachment 4; See Pg. 28-31)
  - i. Discussion: To be continued;
- Report from the Programs & Services Subcommittee Report (Nicole Green)
  - i. Discussion: To be continued;
- Report from the Quality Assurance Committee (QAC) (Nicole Green) (Attachment 5; See Pg. 32)
  - i. Discussion: To be continued;
- Report from the Policy & Budget Subcommittee (Jon'Ta Davenport)
  - i. Discussion: To be continued;

10. Adjourn to next General Meeting: TBD

- No Public Comment was received.
- Discussion: See below. See video here for more details: <https://youtu.be/WKIpfv6BZHY>:
  - i. Patrice Guillory: Next scheduled General Meeting will be 10/7/21 at the following location:
    1. County Administrator's Office, 1st Floor Conference Room; Capacity: 100 People (i.e., A, B, and C)  
1025 Escobar Street  
Martinez, CA 94553
- Convened – 12:03 p.m.

Next Meetings:		
CCP Exec Committee Friday, November 5, 2021 10:30 a.m.	Public Protection Committee Monday, September 27, 2021 10:30 a.m.	Community Advisory Board Thursday, October TBD, 2021 10 a.m. to 12 p.m.
Outreach & Community Engagement Subcommittee Tuesday, September 21, 2021 10 a.m. to 11:30 a.m.	Program & Services Subcommittee Thursday, September 16, 2021 11:30 a.m. to 1 p.m.	Policy & Budget Subcommittee Friday, September 17, 2021 10:30 a.m. to 12 p.m.

 Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the Community Advisory Board less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 202, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <https://www.contracosta.ca.gov/4165/Community-Advisory-Board>

 Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.

**For Additional Information Contact:**

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**Patrice.Guillory@orj.cccounty.us**

## Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

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AB	Assembly Bill	HIPAA	Health Insurance Portability and Accountability Act
ABAG	Association of Bay Area Governments	HIV	Human Immunodeficiency Syndrome
ACA	Assembly Constitutional Amendment	HOV	High Occupancy Vehicle
ADA	Americans with Disabilities Act of 1990	HR	Human Resources
AFSCME	American Federation of State County and Municipal Employees	HUD	United States Department of Housing and Urban Development
AICP	American Institute of Certified Planners	Inc.	Incorporated
AIDS	Acquired Immunodeficiency Syndrome	IOC	Internal Operations Committee
ALUC	Airport Land Use Commission	ISO	Industrial Safety Ordinance
AOD	Alcohol and Other Drugs	JPA	Joint (exercise of) Powers Authority or Agreement
ARRA	American Recovery and Reinvestment Act	Lamorinda	Lafayette-Moraga-Orinda Area
BAAQMD	Bay Area Air Quality Management District	LAFCo	Local Agency Formation Commission
BART	Bay Area Rapid Transit District	LLC	Limited Liability Company
BCDC	Bay Conservation & Development Commission	LLP	Limited Liability Partnership
BGO	Better Government Ordinance	Local 1	Public Employees Union Local 1
BOS	Board of Supervisors	LVN	Licensed Vocational Nurse
CALTRANS	California Department of Transportation	MAC	Municipal Advisory Council
CalWIN	California Works Information Network	MBE	Minority Business Enterprise
CalWORKS	California Work Opportunity and Responsibility to Kids	M.D.	Medical Doctor
CAER	Community Awareness Emergency Response	M.F.T.	Marriage and Family Therapist
CAO	County Administrative Officer or Office	MIS	Management Information System
CCHP	Contra Costa Health Plan	MOE	Maintenance of Effort
CCTA	Contra Costa Transportation Authority	MOU	Memorandum of Understanding
CCP	Community Corrections Partnership	MTC	Metropolitan Transportation Commission
CDBG	Community Development Block Grant	NACo	National Association of Counties
CEQA	California Environmental Quality Act	OB-GYN	Obstetrics and Gynecology
CIO	Chief Information Officer	O.D.	Doctor of Optometry
COLA	Cost of living adjustment	OES-EOC	Office of Emergency Services-Emergency Operations Center
ConFire	Contra Costa Consolidated Fire District	ORJ	Office of Reentry & Justice
CPA	Certified Public Accountant	OSHA	Occupational Safety and Health Administration
CPI	Consumer Price Index	Psy.D.	Doctor of Psychology
CSA	County Service Area	RDA	Redevelopment Agency
CSAC	California State Association of Counties	RJOB	Racial Justice Oversight Body
CTC	California Transportation Commission	RJTF	Racial Justice Task Force
dba	doing business as	RFI	Request For Information
EBMUD	East Bay Municipal Utility District	RFP	Request For Proposal
EIR	Environmental Impact Report	RFQ	Request For Qualifications
EIS	Environmental Impact Statement	RN	Registered Nurse
EMCC	Emergency Medical Care Committee	SB	Senate Bill
EMS	Emergency Medical Services	SBE	Small Business Enterprise
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SWAT	Southwest Area Transportation Committee
et al.	et ali (and others)	TRANSPAC	Transportation Partnership & Cooperation (Central)
FAA	Federal Aviation Administration	TRANSPLAN	Transportation Planning Committee (East County)
FEMA	Federal Emergency Management Agency	TRE or TTE	Trustee
F&HS	Family and Human Services Committee	TWIC	Transportation, Water and Infrastructure Committee
First 5	First Five Children and Families Commission (Proposition 10)	UCC	Urban Counties Caucus
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GHAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
HCD	(State Dept of) Housing & Community Development	WCCTAC	West Contra Costa Transportation Advisory Committee
HHS	Department of Health and Human Services		

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